



No. NEIFM/274/Gem/2021

PURCHASE OF GOODS AND SERVICES FROM GeM

ADMINISTRATIVE AND FINANCIAL APPROVAL FORM

1.	Department/Wing/Section/Committee	
2.	Name of the Indenter	

3. Details of the Item

Sl. No.	Name of the Item	Quantity required	Technical Specification [Gem Product ID (if available)]	Purpose and Justification for Procurement of this item
i				
ii				

4.	Indenter Signature Signature with date
5.	Recommendation of the Accounts Section Signature with date
6.	Administrative and Financial Sanction Director, NEIFM, Pasighat

For Office only:

GEMC - _____
Amount _____
Date _____

PRC date _____
Signature _____