



आयुष मंत्रालय  
भारत सरकार

# मोरारजी देसाई राष्ट्रीय योग संस्थान MORARJI DESAI NATIONAL INSTITUTE OF YOGA

आयुष मंत्रालय, भारत सरकार  
MINISTRY OF AYUSH, GOVERNMENT OF INDIA

६८, अशोक रोड, नई दिल्ली - ११०००१  
68, ASHOKA ROAD, NEW DELHI-110001



मो.दे.रा.यो.सं.

File No.12-44/2022-Estt. (Part-I)

Dated: 15<sup>th</sup> July, 2024

## CIRCULAR

Applications are invited from Indian Citizen for filling up of the following posts in the Morarji Desai National Institute of Yoga, Ministry of Ayush, Govt. of India, New Delhi. The advertisement of the same has already been released in **Employment News on 13-19 July, 2024** as per details given below: -

| S. No. | Name of the Post | No. of Posts | Pay Scale as per 7 <sup>th</sup> CPC |
|--------|------------------|--------------|--------------------------------------|
| 1.     | Accountant       | 01           | Level-6 (Rs. 35400-112400)           |
| 2.     | Assistant        | 01           | Level-6 (Rs. 35400-112400)           |

### Method of recruitment:

\*By Deputation including short term contract

2. The details of qualifications, experience, age etc. and other terms & conditions to fill up these posts can be obtained from the Institute's website [www.yogamdny.nic.in](http://www.yogamdny.nic.in). However, the same is enclosed and the prescribed application form is enclosed at **Annexure 'A'**.

3. It is requested to kindly give wide publicity of these vacancies among employees of your Ministry/Department and other Institutions under your control/jurisdiction so as to ensure that applications should reach MDNIY before the last date of receipt i.e. 26<sup>th</sup> August, 2024.

This issues with the approval of Director, MDNIY.

  
15/7/24  
Administrative Officer

To:

1. Sr. PPS to Secretary (Ayush), Ministry of Ayush, Govt. of India, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi-110023
2. PPS to DDG (SP), Ministry of Ayush, Govt. of India, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi-110023
3. PS to Director (VB), Ministry of Ayush, Govt. of India, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi-110023
4. The Deputy Director (NKK), Ministry of AYUSH, Govt. of India, NBCC Complex, Office Block-3, 2nd Floor, East Kidwai Nagar, New Delhi-110023
5. All Ministries/Departments/Chief Secretaries to State Governments/  
Administrators, UT Administrations for wider circulation of the vacancy.

Copy to:

1. Communication & Documentation Officer, MDNIY – with the request to upload at MDNIY's website.
2. All field organizations of Ministry of Ayush.
3. DOP&T with the request to upload it on their website.
4. Director, NIC, Ministry of Ayush for posting on the Ministry's website.







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आयुष मंत्रालय, भारत सरकार

68, अशोक रोड, नई दिल्ली 110001-

MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of Ayush, Govt. of India

68, Ashok Road, New Delhi – 110001

File No.12-44/2022-Estt. (Part-I)

Dated: 15<sup>th</sup> July, 2024

**DETAILS OF VACANCIES AND TERMS AND CONDITIONS**

Morarji Desai National Institute of Yoga, (MDNIY) under Ministry of Ayush, Government of India invites applications from Indian Citizens for the following posts in Administration Wing, MDNIY in the relevant field to be filled up by deputation as per details given below against each post:

| Sl. No. | Name & Pay Scale  | No of Post/ Category | Min. Qualification & Experience   | Age limit  | Mode of Recruitment |
|---------|---|----------------------|---|--|---------------------|
| 1       | <b>Accountant</b><br>Level-6 of 7 <sup>th</sup> CPC<br>(Rs. 35400-112400) | One<br>(01-OBC)      | <b>Essential:</b><br>S.A.S. passed Accountant failing which S.A.S. passed clerk from any organized accounts department, Indian Audit and Accounts Department, Indian Railways Account Department and P&T Department with two (02) years' experience.  | Preferably not exceeding 56 years as on the closing date for receipt of application. | By Deputation       |
| 2       | <b>Assistant</b><br>Level-6 of 7 <sup>th</sup> CPC<br>(Rs. 35400-112400)  | One<br>(01-UR)       | <b>Essential:</b><br>1. Degree from a recognized university with minimum 55% marks.<br>2. At least five years' experience as UDC or equivalent posts in a Govt./State Govt./Semi Govt. Deptt./Public Sector Undertaking or an Institute of repute.<br>3. Adequate knowledge of Govt. rules and regulations and procedures and ability to do correspondence work independently.<br>4. Operational knowledge of Computer. | Not exceeding 56 years as on the closing date for receipt of application.            | By Deputation       |

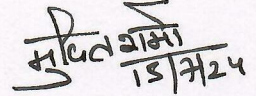
*Signature*  
15/7/24



**NOTE:** - However, the period of deputation including period of deputation spent on any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of Central Govt. shall not ordinarily exceed 3 years. The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personals & Training from time to time.

The willing and eligible Officials should send their applications for the post in the enclosed format (proforma) through the cadre controlling authority addressed to the **Director, Morarji Desai National Institute of Yoga, 68 Ashok Road, New Delhi-110001. Last date for receipt of Hard Copy of application in MDNIY is 45 days from publication of Advertisement in Employment News.** The vacancy circular and Proforma can also be downloaded from Institute's website <http://www.yogamdniy.nic.in>.

The Cadre Controlling Authority, while forwarding the application must enclose vigilance clearance including disciplinary cases, if any, pending or being contemplated against the official with Major/Minor Penalty statement for the last 10 years. Also enclose Integrity Certificate & photocopies of Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs) for the last five years duly attested on each page by a Gazetted Officer/Cadre Controlling Authority and ensure that the applicant fulfills all the eligibility.

  
15/7/24

**Administrative Officer**

**Copy to: -**

Consultant (IT) with a request to host the above on the official website of MDNIY  
i.e. [www.yogamdniy.nic.in](http://www.yogamdniy.nic.in).



# मोरारजी देसाई राष्ट्रीय योग संस्थान (मो.दे.रा.यो.सं.)

**MORARJI DESAI NATIONAL INSTITUTE OF YOGA (MDNIY)**

आयुष मंत्रालय भारत सरकार,

**Ministry of AYUSH, Govt. of India**

68अशोक रोड़110001 - नई दिल्ली, नियर गोल डाक खाना,

68, Ashok Road, Near Gole Dak Khana, New Delhi-110001



## PROFORMA

|     |  |  |
|-----|--|--|
| 1.  | Name   |  |
| 2.  | Post applied for   |  |
| 3.  | a) Present post held (whether regular, ad-hoc or on deputation basis).   |  |
|     | b) If presently on deputation, please indicate designation of the post held in the parent office/cadre and scale of pay of that post along with the present basic pay in that grade. |  |
| 4.  | Present Pay Level & Band and Grade Pay (also mention Basic Pay)  |  |
| 5.  | Date of getting the present scale on regular basis.  |  |
| 6.  | Date of Birth  |  |
| 7.  | Date of entry into service (including service & batch)   |  |
| 8.  | Date of retirement   |  |
| 9.  | Office Address   |  |
| 10. | Phone & FAX Number with STD code   |  |
| 11. | E-mail address   |  |



|     |   |                            |      |    |  |
|-----|---|----------------------------|------|----|--|
| 12. | Educational Qualifications  |                            |      |    |  |
| 13. | Position held since entry into service (in chronological order)   |                            |      |    |  |
|     | Designation & Place of posting  | Scale of Pay (pre-revised) | From | To | Whether post held on regular or ad-hoc basis |
|     |   |                            |      |    |  |
|     |   |                            |      |    |  |
|     |   |                            |      |    |  |
|     |   |                            |      |    |  |
| 14. | Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant field, age on closing date of applications and period are fulfilled. |                            |      |    |  |
| 15. | Name and address, telephone number of concerned officer in the office of the Cadre Controlling Authority.   |                            |      |    |  |

Note: Column 14 & 15 must be filled.

Date:

Signature of the candidate

Particulars of the applicant verified

Signature of Cadre Controlling Authority  
Along with stamp



(Cadre clearance and Vigilance clearance) **FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY**

|         |   |  |
|---------|---|--|
| 1.      | Whether the officer meets eligibility requirement as on the closing date of application   |  |
| 2.(i)   | Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity (If Yes the details to be given)   |  |
| 2.(ii)  | Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result                               |  |
| 2.(iii) | Whether any punishment was awarded to the officer during last 10 years and if so that date of imposition and details of the penalty   |  |
| 2.(iv)  | Is any disciplinary/criminal proceedings or charge sheet pending against the officer as on date [If so details to be furnished including reference no., if any of the Commission] |  |
| 2.(v)   | If any action contemplated against the officer as on date [If so details to be furnished]   |  |
| 2.(vi)  | Date of filling of latest IPR   |  |
| 3       | Whether cadre clearance for the officer by the Competent Authority has been granted.  |  |
| 4       | Whether integrity of the officer is certified.  |  |

It is certified that the information/entries furnished by the officer has been verified from the service records of the Officer.

Date

Signature.....

Name .....

Designation (with stamp).....